
Schedule of Meetings

2009-2010

First Semester

September

10

Departmental Meetings

15

Departmental Budget Preparation

28

Faculty (Open day)

November

25

Institutional Research and Publication Committee

December

10

Staff Appraisal/Best Worker of the Year (HRO)

17

Finance Committee

January

19

Disciplinary Committee

20

Academic Staff Committee

February

10

Examinations Committee

14-18

Students' Evaluation (Lecturers and Administration)

Second Semester

March

5

Senate Meeting

26

Faculty Meeting (Open day)

May

21

Graduation Committee

July

21

Staff and Faculty Meeting

28

Senate Meeting

2010 -2011
First Semester

September

10 Departmental Meetings
15 Departmental Budget Preparation
28 Faculty (Open day)

November

3 Finance Committee
15 Research and Publication Committee

December

10 Staff Appraisal/Best Worker of the Year (HRO)

January

19 Disciplinary Committee
20 Academic Staff Meeting

February

10 Examinations Committee
14-18 **Students' Evaluation (Lecturers and Administration**

Second Semester

April

4 Appeal Committee
11 Senate Meeting
12 Faculty Meeting (Open day)

June

20 Graduation Committee

July

15 Admission Committee to approve 1st batch of
selected applicants
22 Staff and Faculty Meeting

August

17 Admission Committee to approve 2nd batch of
selected applicants

2011 -2012

First Semester

September

12 Departmental Meetings
15 Departmental Budget Preparation
28 Faculty (Open day)

November

2 Finance Committee
3 Research and Publication Committee

December

12 Staff Appraisal/Best Worker of the Year (HRO)

January

18 Disciplinary Committee
19 Academic Staff Meeting

February

13 Examinations Committee
13-17 **Students' Evaluation (Lecturers and Administration)**

Second Semester

March

5 Appeal Committee
12 Senate Meeting
19 Faculty Meeting (Open day)

May

21 Graduation Committee

July

16 Admission Committee to approve 1st selected applicants
23 Staff and Faculty Meeting

August

20 Admission Committee to approve 1st selected applicants

Special Dates

- Issuing and receiving application forms-January to August
- Preparation of selection lists May to August
- Issuing of official Admission Letters August 15th to 22nd
- Teaching Practice Sessions August to September